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RHASA

**RANCH HORSE
ASSOCIATION**

of **SOUTH
AUSTRALIA**



**Ranch Horse Association of South Australia
Incorporated**

CONSTITUTION

ASSOCIATIONS INCORPORATION ACT 1985 (SA)

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ASSOCIATIONS INCORPORATION ACT 1985 (SA)
CONSTITUTION

of

Ranch Horse Association of South Australia Incorporated



1. **NAME OF ASSOCIATION**

The name of the association is “Ranch Horse Association of South Australia Incorporated” (**‘Association’**).

2. **DEFINITIONS AND INTERPRETATION**

2.1 **Definitions**

In this Constitution, unless the contrary intention appears:

Act means the *Associations Incorporation Act 1985 (SA)*..

Association means “[Ranch Horse Association of South Australia Incorporated]”.

Annual General Meeting means a meeting of the kind described in **clause 7**.

Appointed Director means a director appointed under **clause 8**.

Board means the body (committee) consisting of the Directors (Elected Committee members).

Club means a Club that enters teams in a competition in the Sport, which is a member of, or is otherwise affiliated with, the Association.

Constituent Documents means that Member’s governing documents, including but not limited to, that Member’s constitution and regulations and any other governing documents

Constitution means this constitution of the Association.

Director (Elected Committee member) means a member of the Board (Committee) and includes Elected Directors and Appointed Directors and any person acting in that capacity from time to time appointed in accordance with this Constitution.

Elected Director (committee member) means a director appointed under **clause 8**.

Executive Officer means the Executive Officer of the Association for the time being appointed under this Constitution. Where the Association does not have an Executive Officer, the Association secretary or public officer will, subject to confirmation by the Board, assume the functions of the Executive Officer under this Constitution.

Financial year means the year ending on the next 31 July following incorporation and thereafter a period of 12 months commencing on 1 August and ending on 31 July each year.

General Meeting means any general meetings of Members and includes the Annual General Meeting or any Special General Meeting.

Member means a registered financial member of a Club.

Intellectual Property means all rights subsisting in copyright, business names, names, trademarks (or signs), logos, designs, equipment (including computer software), images (including photographs, videos or films) or service marks relating to the Association or any activity of or conducted, promoted or administered by the Association in the region.

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Life Member means an Individual Member appointed as a life member of the Association under **clause 5.3**.

Member means a member for the time being of the Association under **clause 5**. Constitution approved on 31 July 2025

NSO means [National Sporting Organisation - Ranch Horse Association of Australia]

Objects means the objects of the Association in **clause 3**.

Regulations means any regulations made by the Board under **clause 10.4**.

Region means the geographical area for which the Association is responsible and as recognised by the Association.

RHASA means Ranch Horse Association of South Australia Incorporated

Seal means the common seal of the Association.

Special Resolution means a special resolution defined in the Act.

Sport means the sport of Ranch versatility & equine sports.

2.2 Interpretation

In this Constitution:

- (a) a reference to a function includes a reference to a power, authority and duty.
- (b) a reference to the exercise of a function includes, where the function is a power, authority or duty, a reference to the exercise of the power or authority of the performance of the duty.
- (c) words importing the singular include the plural and vice versa.
- (d) words importing any gender include other genders.
- (e) references to persons include corporations and bodies politic.
- (f) references to a person include the legal personal representatives, successors and permitted assigns of that person.
- (g) a reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any legislative authority having jurisdiction).
- (h) a reference to 'writing' shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography and other modes of representing or reproducing words in a visible form, including messages sent by electronic mail; and
- (i) any doubt arising as to the application or meaning of any clause or wording therein shall be decided by a vote at a General Meeting, which decision shall be final and conclusive.

2.3 Severance

If any provision of this Constitution or any phrase contained in it is invalid or unenforceable, the phrase or provision is to be read down if possible, so as to be valid and enforceable, and

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otherwise shall be severed to the extent of the invalidity or unenforceability, without affecting the remaining provisions of this Constitution.

2.4 The Act

Except where the contrary intention appears, in this Constitution, an expression that appears with a matter under the Act has the same meaning as that provision of the Act. Modifications under the Act are expressly displaced by this Constitution.



3. OBJECTS OF THE ASSOCIATION

The objects of the Association are, within the Region and South Australia generally (where applicable), to:

- (a) participate as a member of the NSO so the Sport can be conducted and encouraged.
- (b) arrange, conduct and regulate competitions in the Sport.
- (c) affiliate with the NSO and act as a South Australian affiliated member.
- (d) maintain and enhance the reputation of the Sport and the standards of play and behaviour of participants in the Sport.
- (e) undertake and or do other things or activities which are necessary, incidental or conducive to the advancement of these Objects.
- (f) have regard to the public interest in its operations.
- (g) promote at all times mutual trust and confidence between the Association, the NSO and the Members in pursuit of these objects.
- (h) act at all times on behalf of, and in the interest of, the Members and the Sport.
- (i) promote the economic and community service success, strength and stability of the Association, the Members and the Sport.
- (j) affiliate and otherwise liaise with the NSO and adopt their rules and policy framework to further these objects and the Sport.
- (k) use and protect the intellectual property appropriately.
- (l) abide by, promulgate, enforce and secure uniformity in the application of the rules of the Sport as may be determined from time to time by the NSO and as may be necessary for the management and control of the Sport and related activities.
- (m) act as an arbiter (as required) on all matters pertaining to the conduct of the Sport in South Australia, including disciplinary matters.
- (n) pursue such commercial arrangements, including sponsorship and marketing opportunities, as are appropriate to further the interests of the Sport.
- (o) adopt and implement such policies as may be developed by the NSO, including (as relevant and applicable) Member protection, anti-doping, health and safety, player and child welfare, junior sport, infectious diseases and such other matters as may arise as issues to be addressed in the Sport.
- (p) have regard to the public interest in its operations.
- (q) do all that is reasonably necessary to enable these Objects to be achieved and enable Members to receive the benefits which these Objects are intended to achieve.

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- (r) promote the health and safety of Members and all other participants in the Sport; and
- (s) seek and obtain improved facilities for the enjoyment of the Sport.

4. POWERS OF THE ASSOCIATION

Solely for furthering the Objects, the Association has the rights, powers and privileges conferred on it under section 25 of the Act, namely to:

- (a) acquire, hold, deal with, and dispose of, any real or personal property.
- (b) administer any property on trust.
- (c) invest its moneys —
 - (i) in any security in which trust moneys may, by Act of Parliament, be invested; or
 - (ii) in any other manner authorised by the rules of the Association.
- (d) borrow money upon such terms and conditions as the Association thinks fit.
- (e) give such security for the discharge of liabilities incurred by the Association as the Association thinks fit.
- (f) appoint agents to transact any business of the Association on its behalf; and
- (g) enter into any other contract it considers necessary or desirable.

5. MEMBERSHIP ®

5.1 Categories of Members

The Members of the Association shall consist of:

- (a) such new categories of Members as may be created by the Board. Any new category of Member created by the Board cannot be granted voting rights without the approval of the Association in General Meeting.

5.2 Full members

- (a) Full membership is open to individuals from 18 yrs and over.
- (b) Can enter & participate in any RHASA event within the financial year.
- (c) Can be nominated and elected to the board at the AGM.
- (d) Full voting rights at the AGM or Special General meetings
- (e) Eligible for RHASA end of season awards.

5.3 Junior members

- (a) Junior membership is open to individuals from 6 to 17 yrs old. (Junior members on reaching 18 yrs of age during the financial year may complete the season as a junior member)
- (b) Can enter & participate in any RHASA event within the financial year.



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- (c) Are ineligible to be on the board.
- (d) have no voting rights at the AGM or Special General meetings.
- (e) Eligible for RHASA end of season awards.



5.4 Day members

- (a) Day membership is open to individuals from 6yrs old and over.
- (b) Day membership can only be used for the nominated event (can be used for nominated two-day events)
- (c) Can enter & participate in any RHASA event within the financial year.
- (d) Are ineligible to be on the board.
- (e) have no voting rights at the AGM or Special General meetings.
- (f) Eligible for RHASA end of season awards.

5.5 Application for Membership ®

- (a) Subject to this **clause 5**, an applicant candidate for membership must apply to the Board in writing.
- (b) The application must:
 - (i) be in a form approved by the Board.
 - (ii) contain full particulars of the name and address and contact details of the applicant.
 - (iii) identify the category of membership for which the applicant is applying; and
 - (iv) contain any other information prescribed by Regulation for an application for membership in that category.

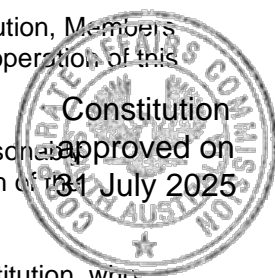
5.6 Discretion to Accept or Reject Application

- (a) The Association may accept or reject an application for membership whether or not the applicant has complied with the requirements in this **clause 5**. The Association shall not be required or compelled to provide a reason for accepting or rejecting the Application.
- (b) Where the Association accepts an application, the applicant shall become a Member. Membership shall be deemed to commence upon acceptance of the application by the Association. The Secretary shall amend the register accordingly as soon as practicable.
- (c) Where the Association rejects an application, any fees forwarded with the application will be refunded and the application shall be deemed rejected.

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5.7 Deemed Membership

- (a) All Members which or who are, prior to the operation of this Constitution, Members of the Association, shall be deemed Members from the time of the operation of this Constitution.
- (b) Members shall provide the Association with such details as are reasonably required by the Association under this Constitution within one month of the operation of this Constitution.
- (c) Any Members of the Association, prior to the operation of this Constitution, who are not deemed Members under **clause 5.7(a)** shall be entitled to carry on such functions equivalent to their previous functions as are provided for under this Constitution.



5.8 Obligations of Members

Each Member must:

- (a) treat all staff, contractors and representatives of the Association, the NSO and all those involved with the Sport with respect, decency and courtesy at all times.
- (b) maintain and enhance the standards, quality and reputation of the Association, the NSO and the Sport.
- (c) not act in a manner:
 - (i) unbecoming of a member or prejudicial to the Objects or the interests or reputation of the Association, the NSO or the Sport; or
 - (ii) that is likely to bring the Association, the NSO or the Sport into disrepute or which might adversely affect or derogate from the standards, quality and reputation of the Association, the NSO or the Sport and its maintenance and development; and

5.9 Association to Keep Register

Subject to the Act, confidentiality considerations and privacy laws:

- (a) the Association must keep and maintain a register of Members, which shall contain, at least.
 - (i) the full name, address, category of membership and date of entry to membership of each Member; and
 - (ii) where applicable, the date of termination of membership of each previous Member.
- (b) the Register may contain such other information as the Board considers appropriate.
- (c) Members must provide the Association with the details required by the Association to keep the register complete and up to date; and
- (d) Members shall provide notice of any change and required details to the Association within one month of such change.

5.10 Inspection of Register

Subject to the Act, confidentiality considerations and privacy laws, an extract of the register, excluding the address or other direct contact details of any Member, shall be available for

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inspection (but not copying) by Members who make a reasonable request for a proper purpose.

5.11 Use of Register

Subject to the Act, confidentiality considerations and privacy laws, the register may be used to further the Objects, in such manner as the Board considers appropriate.

5.12 Effect of Membership

Members acknowledge and agree that:

- (a) this Constitution forms a contract between each of them and the Association and that they are bound by this Constitution and the Regulations and policies of the Association (as well as the constitutions, regulations and policies of the NSO, where applicable).
- (b) they shall comply with and observe this Constitution and the Regulations and policies of the Association and also any determination, resolution or decision, which may be made or passed by the Board or other entity with delegated authority on behalf of the Association.
- (c) by submitting to this Constitution and the Regulations and policies of the Association, they are subject to the jurisdiction of the Association and the NSO (where applicable).
- (d) the Constitution and the Regulations and policies of the Association are necessary and reasonable for promoting the Objects and particularly the advancement and protection of the Sport in the Region and South Australia; and
- (e) they are entitled to all benefits, advantages, privileges and services of being a Member of the Association.

5.13 Resignation of Membership

- (a) A Member who has paid all arrears of fees payable to the Association may resign or withdraw from membership of the Association by giving one weeks' notice in writing to the Association, subject to the clauses below.
- (b) Once the Association receives notice of resignation of membership given under this **clause 5.13**, it must make an entry in the register that records the date on which the Member who or which gave notice ceased to be a member.

5.14 Discontinuance of Membership for Breach

- (a) Membership of the Association may be discontinued by the Board upon breach of any clause of this Constitution or the Regulations or the policies of the Association. This includes, but is not limited to, the failure to pay any monies owed to the Association, disciplinary matters, and the failure to comply with the Regulations or any resolutions or determinations made or passed by the Board or any duly authorised committee.
- (b) Membership shall not be discontinued by the Board under **clause 5.14(a)** without the Board first giving the relevant Member sufficient opportunity to explain the breach and/or remedy the breach.
- (c) A Member may not be expelled unless the Member has been afforded natural justice in accordance with the Act and procedural fairness generally.
- (d) Where a Member fails, in the Board's view, to adequately explain or remedy the breach, that Member's membership shall be discontinued under **clause 5.14(a)**. The Association shall give written notice of the discontinuance to the Member. The



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register shall be amended to reflect any discontinuance of membership under this **clause 5.14** as soon as practicable.



5.15 Member to Re-Apply for Membership

A Member whose membership has been discontinued under **clauses 5.13, 5.14** may re-apply for membership in accordance with this Constitution;

- (a) may seek renewal or re-apply for membership in accordance with this Constitution; and
- (b) may be re-admitted as a member at the discretion of the Board.

5.16 Forfeiture of Rights

- (a) A Member who or which ceases to be a Member, for whatever reason, shall forfeit all rights in and claims upon the Association and its property and shall not use any property of the Association including Intellectual Property.
- (b) Any Association documents, records or other property in the possession, custody or control of that Member shall be returned to the Association immediately.

5.17 Membership May be Reinstated.

Membership which has been discontinued under this **clause 5** may be reinstated at the discretion of the Board, with such conditions of membership as the Board deems appropriate.

5.18 Refund of Membership Fees ®

Membership fees paid by the discontinued Member may be refunded on a pro-rata basis to the Member upon discontinuance at the discretion of the board.

5.19 Subscriptions and Fees ®

- (a) The Board will:
 - (i) fix annual membership fees.
 - (ii) fix such other fees or levies as the Board considers prudent for the effective and sustainable management of the affairs of the Association; and
 - (iii) determine the time for and manner of payment of the subscriptions, fees and levies by Members to the Association.
- (b) The Board may fix subscriptions, fees or levies at different rates for different categories of membership and may determine that no subscriptions are payable by one or more of the categories for any year.
- (c) The Board may also authorise payment of subscriptions, fees or levies by instalments for some or all of the categories of membership and it may prescribe different terms of instalments for different categories of membership.
- (d) On admission to membership, a new Member must pay the current full year's subscription unless the Board agrees to accept payment in instalments.
- (e) The Board may waive all or part of a member's subscriptions, fees or levies and may agree terms of payment for a member different from those applicable to other Members of the same category if the Board is satisfied that there are special reasons to do so.

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6. DISCIPLINE AND DISPUTE RESOLUTION ®

6.1 Regulations

- (a) The Board may make Regulations governing the hearing and determination of disputes, protests or complaints made by or against Members or participants in the Association or disciplinary matters generally or any other matter involving the enforcement of this Constitution or the Regulations or policies of the Association against Members or participants or the Association.
- (b) A Regulation made under this **clause 6.1** may:
- (i) provide for one or more judiciary committees or tribunals to hear and resolve cases falling under this **clause 6.1**.
 - (ii) prescribe penalties for breaches of this Constitution or the Regulations or policies of the Association.
 - (iii) invest a judiciary committee or tribunal with power to impose penalties; and
 - (iv) otherwise prescribe the procedures for dealing with cases falling under this **clause 6.1**.
- (c) Despite any Regulation made under this **clause 6.1**, and unless otherwise specified, the Board may itself deal with any disciplinary matter referred to it or appoint a judiciary committee or tribunal to do so.

6.2 Natural Justice and Procedural Fairness

- (d) All proceedings relating to matters falling under **clause 6.1** must be conducted according to the rules of natural justice in accordance with the Act and procedural fairness generally.

6.3 Process

- (e) The dispute resolution procedure set out in this clause applies to disputes between a member and:
- (i) another Member; or
 - (ii) the Association.
- (f) Any disputes between Members and other RSO's are to be dealt with by the NSO, where applicable.
- (g) In this clause 'Member' includes any former Member who was a member not more than six months before the dispute occurred and who is involved in the dispute.
- (h) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within fourteen (14) days after the dispute comes to the attention of all parties.
- (i) If the parties are unable to resolve the dispute at the meeting or if a party fails to attend that meeting, then the parties must, within ten (10) days after the scheduled meeting, refer the dispute to the Association to resolve the dispute in accordance with **clause 6.1**.
- (j) The Committee may prescribe additional grievance procedures in Regulations under **clause 6.1**.



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7. GENERAL MEETINGS

7.1 Types

There are two (2) General Meetings that can be convened where Members have the opportunity to express opinions and vote on various matters. They are:

- (a) **Annual General Meetings:** Annual General Meetings of the Association are held in accordance with the Act and this Constitution and on a date and at a venue to be determined by the Board.
- (b) **Special General Meetings:** Special General Meetings of the Association are special meetings that are convened by Members to discuss extraordinary issues.

7.2 Attendance

- (a) Unless this Constitution expressly provides otherwise, Members and the auditor are entitled to attend General Meetings but only Full Members are entitled to vote at General meetings.
- (b) Each Full Members, by notice to the Association, may appoint a natural person to act as its Delegate in all matters connected with the Full Members including for voting purposes at General Meetings.
- (c) A Member may, by notice under **clause 10.5** to the Association, revoke an appointment made under **clause 7.2(b)**.
- (d) A Delegate appointed under **clause 7.2(b)** may attend a General Meeting by telephone or other electronic means by which he or she can hear and be heard.
- (e) For all the purposes of this Constitution, a Full Members represented at a General Meeting by a Delegate is to be taken to be present in person at the General Meeting.

7.3 Notice

- (a) Notice of General Meetings must be given to Members and the auditor by the means authorised in **clause 10.5**.
- (b) A notice of a General Meeting must specify the place, day and hour of the General Meeting and state the nature and order of the business to be transacted at the General Meeting.
- (c) At least twenty-one (21) days' notice of a General Meeting must be given to those Members entitled to receive notice, together with:
 - (i) the agenda for the General Meeting; and
 - (ii) any notice of motion received from Members entitled to vote.

7.4 Business

- (a) The ordinary business to be discussed at the Annual General Meeting includes, but is not limited to, the consideration and approval of financial and other accounts and the reports of the Board (and those of any auditors), the election of Directors and auditors any amendments to this Constitution.
- (b) All business that is discussed at a Special General Meeting or an Annual General Meeting, other than those matters referred to in **clause 7.4(a)**, is special business.
- (c) No business other than that stated on the notice for a General Meeting may be discussed at that General Meeting.



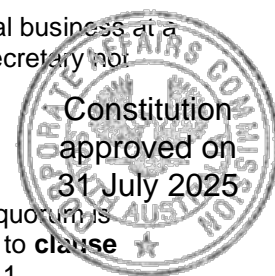
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7.5 Notices of Motion

Members entitled to vote may submit notices of motion for inclusion as special business at a General Meeting. All notices of motion must be submitted in writing to the Secretary not less than fourteen (14) days prior to the General Meeting.

7.6 Quorum

No business may be discussed or transacted at a General Meeting unless a quorum is present at the time when the General Meeting proceeds to business. Subject to **clause 7.7(b)(ii)**, a quorum for General Meetings is **50percent** of Full Members plus 1.



7.7 Chairperson to Preside

- (a) The chairperson of the Board will, subject to this Constitution, preside as chairperson at every General Meeting except:
 - (i) in relation to any election for which the chairperson of the Board is a nominee; or
 - (ii) where the chairperson of the Board has a conflict of interest.
- (b) If the chairperson of the Board is not present or is unwilling or unable to preside, the vice chairperson to preside as chair for that General Meeting only.

7.8 Adjournment

- (a) If within half an hour from the time appointed for the General Meeting, a quorum is not present, the General Meeting must be adjourned until the same day in the next week at the same time and place or to such other day, time and place as the chairperson determines.
- (b) If at the adjourned General Meeting a quorum is not present within half an hour from the time appointed for the adjourned General Meeting:
 - (i) if the General Meeting was convened on the requisition of Members under **clause 7.12(b)**, the General Meeting will lapse and will not be adjourned or reconvened; and
 - (ii) in any other case, those Members present will constitute a quorum.
- (c) The chairperson may, with the consent of any General Meeting at which a quorum is present, and must, if directed by the General Meeting, adjourn the General Meeting from time to time and from place to place but no business may be transacted at any adjourned General Meeting other than the business left unfinished at the General Meeting from which the adjournment took place.
- (d) When a General Meeting is adjourned for thirty (30) days or more, notice of the adjourned General Meeting must be given as in the case of an original General Meeting.
- (e) Except as provided in clause 7.7(c), it is not necessary to give any notice of an adjournment or the business to be discussed or transacted at any adjourned General Meeting.

7.9 Voting Procedure

- (a) At any Meeting a resolution put to the vote of the Meeting will be decided on a show of hands unless a poll is (before the show of hands) demanded by:
 - (i) the chairperson; or

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- (ii) a simple majority of Members present at the General Meeting.
- (b) Each Member is entitled to one (1) vote at Meetings.
- (c) The chairperson may not exercise a casting vote at Meetings.

7.10 Proxy Voting

- (a) A Member shall be entitled to appoint in writing a natural person who is also a Member of the Club to be their proxy and attend and vote at any Meeting of the Club."
- (b) A member appointing a natural person who is also a financial member of the club must notify in writing the secretary 14 days prior to the general meeting.



7.11 Recording of Determinations

A declaration by the chairperson that a resolution has, on the voting procedure as outlined in 7.9, been carried (either unanimously or by a particular majority) or lost and an entry to that effect in the minutes of the proceedings of the Association is conclusive evidence of the fact without proof of the number of the votes recorded in favour of or against the resolution.

7.12 Special General Meetings

- (a) The Board may, whenever it thinks fit, convene a Special General Meeting of the Association.

7.13 Requisition of Special General Meetings by Full Members

- (a) On the requisition in writing of 20 percent of the total number of Full Members, the Board must, within one month after the receipt of the requisition (and provided notice is given in accordance with clauses 7.3 and 10.5), convene a Special General Meeting for the purpose specified in the requisition.
- (b) Every requisition for a Special General Meeting must be signed by requisitioning full Members, state the purpose of the meeting and be sent to the Association. The requisition may consist of several documents in a like form, each signed by one or more of the Affiliate Members making the requisitions.
- (c) If the Board does not cause a Special General Meeting to be held within one month after the receipt of the requisition, the Full Members making the requisition may convene a Special General Meeting to be held not later than three (3) months after the receipt of the requisition.
- (d) A Special General Meeting convened by the Full Members under this Constitution must be convened in the same manner, or as nearly as practical to the same manner, as a meeting convened by the Board and for this purpose the Board must ensure that the Full making the requisition are supplied free of charge with particulars of the Full entitled to receive a notice of meeting. The reasonable expenses of convening and conducting such a meeting must be borne by the Association.

8. MANAGEMENT

The Board constitutes the Committee for the purposes of the Act.

8.1 General powers of Board

- (a) The affairs of the association shall be managed and controlled by a committee which, in addition to any powers and authorities conferred by these rules, may exercise all such powers and do all such things as are within the objects of the

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association, and are not by the Act or by these rules required to be done by the association in general meeting

- (b) The committee has the management and control of the funds and other property of the association.
- (c) The committee shall have authority to interpret the meaning of these rules and other matter relating to the affairs of the association on which these rules are silent.
- (d) The committee shall appoint a public officer as required by the Act
- (e) The Board may not cause the Association to disaffiliate from the NSO or the Sport in any way unless decided by resolution of the Members at a General Meeting.



8.2 Composition of the Board ®

- a) The board shall be comprised of a chairperson, vice chairperson, secretary, treasurer and four committee members.
- b) The first committee of the association shall be appointed from the promoters of the association or be comprised of such persons as hold office prior to incorporation. The first committee shall hold office until the first annual general meeting after incorporation. At this time, one half of the members of the committee, who shall be chosen by ballot or volunteer, shall retire from the committee. At each subsequent annual general meeting one half of the members of the committee, being the longest serving members, shall retire.

The Board will comprise of:

- (a) up to eight (8) Elected Directors elected under **clause 8.6**; and
- (b) A Director cannot also be a Delegate.

8.3 Portfolios ®

The Board may allocate portfolios to Directors.

8.4 Nominations for Elected Directors

- (a) The Board must call for nominations for Elected Directors at least twenty-one (21) days prior to the Annual General Meeting.
- (b) The Board may, when it calls for nominations, indicate which portfolios on the Board it wishes to fill, the job descriptions for those portfolios and the qualifications or experience it considers desirable for those portfolios.

8.5 Nominations must: ®

- (a) be in writing.
- (b) be in the prescribed form (if any) provided for that purpose.
- (c) be signed by the nominee.
- (d) disclose any position the nominee holds in a Club, including as an officer, a participant, a Delegate or an employee; and

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- (e) be delivered to the Association not less than seven (7) days before the date fixed for the Annual General Meeting.

8.6 Elections

- (a) If the number of nominations exceeds the number of vacancies to be filled, election must be conducted at the Annual General Meeting.
- (b) Voting shall be conducted in such a manner and by such a method as determined by the Board from time to time.
- (c) If at the close of the Annual General Meeting, vacancies on the Board remain unfilled, the vacant position(s) will be deemed casual vacancies under **clause 8.12**.
- (d) If a person nominated at the Annual General Meeting is not approved by the majority of Members under **clause 8.6(a)**, he or she will not be entitled to take office until approved by the Members at an Annual General Meeting.



8.7 Term of Appointment for Elected Directors

- (a) Directors elected under **clause 8** shall be elected for a term of 12 months. Subject to provisions in this Constitution relating to early retirement or removal of Directors, Elected Directors shall remain in office from the conclusion of the Annual General Meeting at which their relevant election occurred until the conclusion of the second Annual General Meeting following.
- (b) At least half of the Elected Directors shall retire in each odd year and the balance of the Elected Directors shall retire in each even year until, after two (2) years the original elected Directors have all retired.
- (c) A retiring committee member shall be eligible to stand for re-election without nomination if they wish to do so.
- (d) The sequence of retirements under **clause 8.7(b)**, which is designed to ensure rotational and staggered terms, shall be determined by the Board.
- (e) Following the adoption of this Constitution, no person who has served as an Elected Director or Appointed Director for a period of ten (10) years shall be eligible for election as an Elected Director until the next Annual General Meeting following the date of conclusion of their last term as an Elected Director.
- (f) If the law requires the Elected Director to have a particular qualification or clearance (for example, police clearance), the Elected Director's term will not begin until the qualification or clearance has been established.

8.8 Appointment of Appointed Directors

The Elected Directors may appoint up to four (4) Appointed Directors, at their sole discretion.

8.9 Qualifications for Appointed Directors

In appointing Appointed Directors, the Elected Directors should have regard to which personal skills, diversity (including, but not limited to gender, ethnicity and age) and experience the Elected Directors believe will complement the Board composition.

8.10 Term of Appointment

The term of office of each Appointed Director must be fixed by the Elected Directors at the time of the Appointed Director's appointment but it cannot exceed one (1) year.

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8.11 Chairperson

The Board shall appoint a chairperson from amongst its Elected Directors. The chairperson shall be the nominal head of the Association and will act as chair of any Board meeting at which they are present. If the chairperson is not present or is unwilling or unable to provide at a Board meeting, the remaining Directors shall appoint another Director to preside chair for that meeting only.

8.12 Casual Vacancies

Subject to **clause 7.6** any casual vacancy occurring in the position of Director may be filled by the remaining Directors from among appropriately qualified persons. Any casual vacancy may only be filled for the remainder of the Director's term under this Constitution.

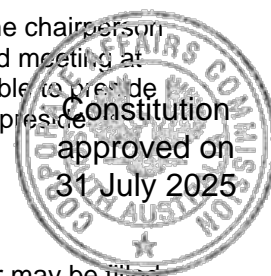
8.13 Duties of Directors

In accordance with Division 3A of the Act, Directors must:

- (a) not, in the exercise of their powers or the discharge of their duties, commit an act with intent to deceive or defraud the Association, Members or creditors of the Association or creditors of any other person or for any fraudulent purpose.
- (b) not make improper use of information acquired by virtue of their position in the Association so as to gain, directly or indirectly, any pecuniary benefit or material advantage themselves or any other person, or so as to cause a detriment to the Association.
- (c) not make improper use of their position as such an officer or employee so as to gain, directly or indirectly, any pecuniary benefit or material advantage for themselves any other person, or so as to cause a detriment to the Association; and
- (d) at all times act with reasonable care and diligence in the exercise of their powers and the discharge of the duties of their office.

8.14 Grounds for Termination of Director

- (e) The office of a director becomes vacant if the Director:
 - (i) dies.
 - (ii) suffers from mental or physical incapacity.
 - (iii) cannot obtain or retain office under section 30 of the Act.
 - (iv) resigns his or her office by notice in writing to the Association.
 - (v) is absent without the consent of the Board from meetings of the Board held during a period of six (6) months.
 - (vi) holds any office of employment with the Association.
 - (vii) is directly or indirectly interested in any contract or proposed contract with the Association and fails to declare the nature of his or her interest (and which amounts to a conflict of interest).
 - (viii) in the case of an Appointed Director, is removed from office by the Elected Directors.
 - (ix) is removed by the Members in General Meeting; or



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- (x) would otherwise be prohibited from being a director of a corporation under the *Corporations Act 2001 (Cth)*.
- (f) If a director is removed by resolution of the Members, the Director cannot be reappointed to the Board as an Appointed Director without a further resolution of Members authorising the appointment.



8.15 Board May Act

If there are any vacancies on the Board, the remaining Directors may act but, if the number of remaining Directors is not sufficient to constitute a quorum at a meeting of the Board, they may act only for the purpose of increasing the number of Directors to a number sufficient to constitute a quorum.

8.16 Board to Meet

- (a) The Board must meet as often as it considers necessary in every calendar year for the dispatch of business (and must meet at least as often as is required under the Act) and in accordance with principles of good governance. Subject to this Constitution, the Board may adjourn and otherwise regulate its meetings as it thinks fit.
- (b) Any Director may at any time convene a meeting of the Board on reasonable notice to the other Directors.

8.17 Decisions of Board

Subject to this Constitution, questions arising at any meeting of the Board may be decided by resolution of the Directors. Each Director has one (1) vote on any question. The chair does not have a casting vote.

8.18 Circulatory Resolutions ®

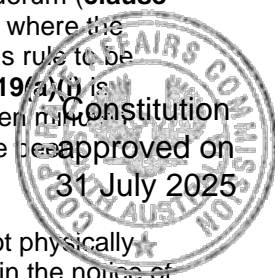
- (a) A resolution in writing, signed or assented to by email, facsimile or other form of visible or other electronic communication by all the Directors for the time being present in Australia shall be as valid and effectual as if it had been passed at a meeting of Directors duly convened and held. Any such resolution may consist of several documents in like form each signed or assented to by one (1) or more of the Directors.
- (b) A resolution may not be passed under **clause 8.18(a)** if, before it is circulated for voting under **clause 8.18(a)** the Board resolves that it can only be put at a meeting of the Board.
- (c) A resolution passed under this clause must be recorded in the minute book.

8.19 Resolutions not in Meeting

- (a) Without limiting the power of the Board to regulate its meetings as it thinks fit, and subject to **clause 8.20**, a meeting of the Board may be held where one or more of the directors is not physically present at the meeting, provided that:
 - (i) all persons participating in the meeting are able to communicate with each other effectively, simultaneously and instantaneously whether by means of telephone or other form of communication.
 - (ii) notice of the meeting is given to all the Directors entitled to notice in accordance with the usual procedures agreed upon or laid down from time to time by the Board or this Constitution. The notice will specify that Directors are not required to be present in person.

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- (iii) if a failure in communications prevents **clause 8.19(a)(i)** from being satisfied by the number of Directors which constitutes a quorum (**clause 8.20**), and none of such Directors are present at the place where the meeting is deemed by virtue of the further provisions of this rule to be held, then the meeting shall be suspended until **clause 8.19(a)(i)** is satisfied again. If such condition is not satisfied within fifteen minutes from the interruption, the meeting shall be deemed to have been terminated or adjourned and
- (iv) any meeting held where one or more of the Directors is not physically present shall be deemed to be held at the place specified in the notice of the meeting, provided a Director is there in person. If no Director is there in person, the meeting shall be deemed to be held at the place where the chairperson of the meeting is located.



8.20 Quorum

- (a) At meetings of the Board the number of Directors whose presence is required to constitute a quorum is:
 - (i) if the number of Directors then in office is an even number, half of the number of Directors plus one; or
 - (ii) if the number of Directors then in office is an odd number, half of the number of Directors rounded up to the next whole number.
- (b) The chairperson of the Association will act as chairperson of any Board meeting or General Meetings at which he or she is present and unless the Board decides otherwise, is the nominal head of the Association. If the chairperson is not present or is unwilling or unable to preside at a Board meeting, vice chairperson to preside as chair for that meeting only.

8.21 Conflict of Interest ®

- (c) The Directors must comply with sections 31 and 32 of the Act regarding disclosure of interests and voting on contracts in which a Director has an interest.
- (a) A Director shall declare his or her interest in any contractual, selection, disciplinary, or financial matter in which a conflict of interest arises or may arise and shall, unless otherwise determined by the Board, absent themselves from discussions of such matters and shall not be entitled to vote in respect of such matters. If the Director casts a vote, the vote shall not be counted.
- (b) In the event of any uncertainty as to whether it is necessary for a director to absent themselves from discussions and refrain from voting, the issue should be immediately determined by vote of the Board. If this is not possible, the matter shall be adjourned or deferred.

8.22 Disclosure of Interests

- (a) The nature of the interest of a director must be declared at the meeting of the Board at which the relevant matter is first taken into consideration, if the interest then exists. In any other case, the interest should be revealed to the Board at the next meeting of the Board. If a director becomes interested in a matter after it is made or entered into, the declaration of the interest must be made at the first meeting of the Board held after the Director becomes interested.
- (b) All disclosed interests must also be disclosed to each Annual General Meeting in accordance with the Act.

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8.23 General Disclosure

A general notice stating that a director is a member of, or associated with, any entity and that he or she is 'interested' in all transactions with that entity is sufficient declaration under **clause 8.22**. After the distribution of the general notice, it is not necessary for the Director to give a special notice regarding any particular transaction with that firm or company.

8.24 Recording Disclosures ®

Any declaration made, any disclosure or any general notice given by a director in accordance with **clauses 8.21, 8.22** and/or **8.23** must be recorded in the minutes of the relevant Meeting.

8.25 Delegations

(a) Board May Delegate Functions

The Board may, by instrument in writing, create or establish or appoint special committees, individual officers and consultants to carry out such duties and functions. The Board will also determine what powers these entities are given.

(b) Delegation by Instrument

The Board may, in the establishing instrument, delegate such functions as are specified in the instrument, other than:

- (i) this power of delegation; and
- (ii) a function imposed on the Board or the Executive Officer by the Act or any other law, or this Constitution or by resolution of the Association in General Meeting.

(c) Delegated Function Exercised in Accordance with Terms

A function, the exercise of which has been delegated under this clause, may, while the delegation remains unrevoked, be exercised from time to time in accordance with the terms of the delegation.

(d) Procedure of Delegated Entity

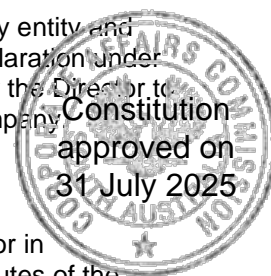
The procedures for any entity exercising delegated power shall, subject to this Constitution and with any necessary or incidental amendment, be the same as that applicable to meetings of the Board. The entity exercising delegated powers shall make decisions in accordance with the Objects. It shall promptly provide the Board with details of all material decisions and shall provide any other reports, minutes and information as the Board may require from time to time.

(e) Delegation May be Conditional.

A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function. These may be specified in the delegation.

(f) Revocation of Delegation

By instrument in writing, the Board may at any time revoke wholly or in part any delegation made under this clause. It may amend or repeal any decision made by such body or person under this clause.



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8.26 Seal

- (a) The Association will have a Seal on which its corporate name appears in legible characters.
- (b) The Seal may not be used without the express authorisation of the Board and every use of the Seal must be recorded in the minute books of the Association. The affixing of the Seal must be witnessed by two (2) Directors or by one Director and another person authorised by the Board for that purpose.



8.27 Appointment of Public Officer

- (a) A Public Officer be appointed by the Board for such term and on such conditions as the Board thinks fit.
- (b) Public officer may be selected from the members of the board.
- (c) The Public Officer holds office on the terms and conditions and with the powers, duties and authorities, delegated to them by the Directors.
- (d) The exercise of those powers and authorities, and the performance of those duties, by the Public Officer are subject at all times to the control of the Directors.
- (e) Subject to the terms and conditions of the appointment, the Directors may suspend or remove the Public Officer from that office.
- (f) The Directors may delegate to the Public Officer the power (subject to such reservations on the power as are decided by the Directors) to conduct the day-to-day management and control of the business and affairs of the Association. The delegation will include the power and responsibility to:
 - (i) develop business plans, budgets, strategies, policies, processes and codes of conduct for consideration by the Directors and to implement them to the extent approved by the Directors.
 - (ii) manage the financial and other reporting mechanisms of the Association.
 - (iii) approve and incur expenditure subject to specified expenditure limits.
 - (iv) sub-delegate his or her powers and responsibilities to employees or internal management committees of the Association.
 - (v) prepare agendas for Board and General Meetings.
 - (vi) attend all Board and General Meetings.
 - (vii) report regularly on the activities of, and issues relating to, the Association.
 - (viii) in consultation with the Board, employ such personnel as are deemed necessary or appropriate from time to time; and
 - (ix) have any other powers and responsibilities which the Directors consider appropriate to delegate to the Public Officer.
- (g) The Public Officer is entitled, subject to a determination otherwise by the Directors, to attend all meetings of the Association, all meeting of the Directors and any Committees and may speak on any matter but does not have a vote.

8.28 Appointment of Secretary

- (a) There must be at least one Secretary who is to be appointed by the Directors.

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- (b) The Directors may suspend or remove a secretary from that office.
- (c) A Secretary holds office on the terms and conditions and with the powers, duties and authorities, delegated to them by the Directors.

9. RECORDS AND ACCOUNTS

9.1 Accounts to be Kept and Distributed

- (a) There must be at least one Treasurer who is to be appointed by the Directors.
- (b) The Association must keep such accounting records as correctly record and explain the transactions and financial position of the Association.
- (c) The Directors will cause proper accounting and other records to be audited and distributed in accordance with Division 2 of the Act, including all documents required to be distributed to the Members for the purpose of the Annual General Meeting.
- (d) The Association must lodge with the Corporate Affairs Commission such periodic returns, containing accounts and other information relevant to the affairs of the Association, as the Act and associated regulations (Associations Incorporation Regulations 2008) may require.

9.2 Transaction Accounts

- (e) The Association shall open and keep at least one transaction account as the Board may from time to time determine, and all monies belonging to the Association shall, as soon as practicable after the same shall be received, be paid and deposited to the credit of those account(s) of the Association.
- (f) No withdrawal shall be made from, and no cheques shall be drawn on, any transaction account in the name of the Association unless the withdrawal form, cheques or electronic transfer is signed or password-activated, as appropriate, by any two of the persons appointed by the Board for such purposes. All extraordinary and capital expenditure must be unequivocally ratified by the Board.

9.3 Auditor

- (a) The board shall appoint an independent auditor not associated with the organisation for the current financial year.
- (b) The Association shall prepare and make available to the Members an annual financial report comprising; an annual profit and loss statement, a balance sheet, a statement of cash flows and a directors' report."

9.4 Application of Income

- (a) The income and property of the Association shall be applied solely towards the promotion of the Objects.
- (b) Except as prescribed in this Constitution or the Act:
 - (i) no portion of the income or property of the Association shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise to any Member; and
 - (ii) no remuneration or other benefit in money or money's worth shall be paid or given by the Association to any Member who holds any office of the Association.
- (c) Nothing in **clauses 9.4(a)** or **9.4(b)** shall prevent payment to any Member for:
 - (i) any services actually rendered to the Association whether as an employee, Director or otherwise; or



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- (ii) goods supplied to the Association in the ordinary and usual course of operation.
- (iii) interest on money borrowed from any Member.
- (iv) rent for premises demised or let by any Member to the Association.
- (v) any out-of-pocket expenses incurred by the Member on behalf of the Association.



provided that any such payments shall not exceed the amount ordinarily payable between ordinary commercial parties dealing at arm's length in a similar transaction and there is no conflict of interest in making the payment.

10. ADMINISTRATION

10.1 Winding Up

The Association may be wound up in accordance with the Act.

10.2 Distribution of Assets and Property on Winding Up

- (a) If upon winding up or dissolution of the Association, there remains, after satisfaction of all its debts and liabilities, any assets or property, the same shall not be paid to or distributed to its Members, but instead, those assets or property must be given or transferred to another organisation(s) that has objects similar to the Objects of the Club.
- (b) Those organisation(s) must prohibit the distribution of income and property among its members to an extent at least as great as that imposed on the Association by this Constitution.
- (c) The organisation(s) is to be determined by the Members in a Meeting at or before the time of dissolution. If this does not occur, the decision will be made by a judge of the Supreme Court of South Australia or other court as may have or acquire jurisdiction in the matter.

10.3 Amendment of Constitution

This Constitution shall not be amended except by Special Resolution.

10.4 Regulations

(a) Board to Formulate Regulations

The Board may formulate, issue, adopt, interpret and amend such Regulations for the proper advancement, management and administration of the Association and the advancement of the purposes of the Association and the Sport in South Australia as it thinks necessary or desirable. Such regulations must be consistent with the Constitution, the NSO's constitutions, any regulations made by the NSO and any policy directives of the Board.

(b) Regulations Binding

All Regulations are binding on the Association and all Members.

(c) Regulations Deemed Applicable

All clauses, rules, by-laws and Regulations of the Association in force at the date of the approval of this Constitution (as long as such clauses, rules, by-laws and

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Regulations are not inconsistent with, or have been replaced by, this Constitution) shall be deemed to be Regulations and shall continue to apply.

(d) **Bulletins Binding on Members**

Amendments, alterations, interpretations or other changes to Regulations shall be advised to Members by means of bulletins approved by the Board and prepared and issued by the Executive Officer. Clubs shall take reasonable steps to distribute information in the bulletins to their Individual Members. The matters in the bulletins are binding on all Members.



10.5 Notice

- (a) Notices may be given by the Association to any person entitled under this Constitution to receive any notice. Notices will be sent by pre-paid post or facsimile transmission or, where available, by electronic mail (email) to the Member's registered address or facsimile number or email address. Notices to Delegates will be sent to the last notified address, facsimile number or email address.
- (b) Where a notice is sent by post, service of the notice shall be deemed to be affected by properly addressing, prepaying and posting the notice. Service of the notice is deemed to have been affected six (6) days after posting.
- (c) Where a notice is sent by facsimile transmission, service of the notice shall be deemed to be affected upon receipt of a confirmation report confirming the facsimile was sent to/or received at the facsimile number to which it was sent.
- (d) Where a notice is sent by email, service of the notice shall be deemed to be affected the next business day after it was sent.
- (e) Notices given to the Association are subject to **clauses 10.5(a), (b), (c) and (d)**.

10.6 Patrons and Vice Patrons ®

At a General Meeting, the Association, on the recommendation of the Board, may annually appoint a chief patron and the number of patrons, as it considers necessary. This is subject to approval of that person or persons.

10.7 Indemnity

- (a) Every Director of the Association shall be indemnified out of the property and assets of the Association against any liability incurred by them in their capacity as Director in defending any proceedings, whether civil or criminal.
- (b) The Association shall indemnify its Directors and employees against all damages and losses (including legal costs) for which any such Director or employee may be or become liable to any third party in consequence of any act or omission except wilful misconduct:
 - (i) in the case of a director, performed or made while acting on behalf of and with the authority, express or implied, of the Association.
 - (ii) in the case of an employee, performed or made in the course of, and within the scope of, their employment by the Association.

10.8 Colours of The Association ®

The colours of the Association are Blue: Pantone 280, Gold: Pantone 871 & white.

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10.9 Transitional Provisions

(a) Continuing Membership

- (i) Each other person who is a member on the day on which this Constitution is adopted, will automatically be admitted to membership in the category that, in the reasonable opinion of the Board, is the most appropriate for that Member.



(b) Directors

For the purpose of determining when the term ends for each Director in office on the day on which this Constitution is adopted, time served in the Director's current term will be counted as if this Constitution had been in place at the commencement of that term.

(c) Regulations deemed applicable.

All rules, by-laws, policies and Regulations of the Association in force at the date of the adoption of this Constitution are to be deemed to be Regulations and continue to apply unless they are inconsistent with or have been replaced by this Constitution.

10.10 Status and Compliance of Association

(a) Recognition of Association

The Association is a member of the NSO and is recognised by the NSO as the entity responsible for the delivery of the Sport in the region. Subject to compliance with this Constitution and the NSO's constitutions, the Association shall continue to be so recognised, and it shall administer the Sport in the region in accordance with the Objects.

(b) Constitution of the Association

This Constitution will clearly reflect the objects of the NSO and will conform to the NSO's constitution, subject always to the Act.

(c) Operation of NSO's Constitution

- (i) The Association will take all reasonable steps to ensure this Constitution conforms to the NSO's constitution, subject always to the Act; and
- (ii) The Association shall provide a copy of this Constitution and all amendments to this Constitution to the SSO. The Association acknowledges and agrees that the SSO has power to veto any provision in its Constitution which, in the SSO's opinion and acting reasonably, is contrary to the Objects of the SSO.

Constitution Version Control

Date	Clauses amended	Description of change	General Meeting Date
12/07/2025	Entire Constitution		